



Department of Economic and Community Development

Bob Rolfe
Commissioner

Bill Lee
Governor

May 10, 2021

The Honorable Michael Stanfield
LaFollette Mayor
207 South Tennessee Avenue
LaFollette, Tennessee 37766

Re: 2020 LaFollette CDBG Sewer System Improvements, Contract 14005

Dear Mayor Stanfield:

On May 4, 2021, ECD received the plans and specifications for the above referenced project. This office has completed its review and has found them to be in conformance with our CDBG bid document requirements. Technical aspects of the project were not reviewed by this office. Approval of these plans is contingent upon approval by the Tennessee Department of Environment and Conservation.

If any changes are made to the plans and specifications before or after publication, they must be re-submitted to our office for review and approval prior to issuing the addenda to potential bidders. Any addenda must be issued at least 48 hours before the bid opening. Also note that any deductible alternate that is or becomes part of the plans and specifications cannot change the scope of work.

Bids should be accepted within 45 days of this letter; notify ECD if this is a problem. Remember to check and document that the wage rates are still valid ten days before bids are opened. Notify this office ten days before the scheduled pre-construction conference. Bid tabulations and the recommendation for award are due to ECD within 14 days of the bid opening.

Please forward one set of the approved plans and specifications along with the bid date to:

[Governor's Office of Diversity Business Enterprise \(GoDBE\) - TN.gov](#)
Diversity Business Liaison, Gwen Sanders gwen.sanders@tn.gov (615) 741-6145
State of Tennessee, Central Procurement Office; (615) 253-4634

If you have any questions, please call Lee Peterson at (615) 478-1716.

Sincerely,

Kent Archer
CDBG Director

KA: lp

cc: Evan Sanders
Lee Peterson

Sarah Vanoy
Stephanie Burnette

Mike MacIndoe